



Non-Instructional Application Form

333 Jeremiah Blvd., Charlotte, North Carolina 28262 (704) 596-4074

<i>Office Use Only</i>	
Approved _____	Date _____
Restrictions _____	

SUBSTITUTE EMPLOYMENT DESIRED

€ Kindergarten
 € Grades 1-6
 € Grades 7-8
 € Grades 9-12
 € Clerical

COACHING EMPLOYMENT DESIRED

Sport _____

Coaching Position _____

ELEMENTARY ASSISTANT TEACHER PART-TIME (20 HOURS A WEEK)

I. PERSONAL DATA

Name: _____
First Name Middle (Maiden) Last

Address: _____
Street City State Zip

Home Phone Number _____ Work Phone Number _____

E-Mail address _____ Cell Phone Number _____

Sex: Male Female Social Security Number _____ Date of Birth _____

Marital Status: Single Married Divorced Divorced/Remarried Separated Widowed

List names, grades, and ages of Children and indicate if they attend NCA:

How did you learn about NCA?

List Names and Relationship of Relatives Employed by NCA or NBC:

Have you ever been convicted of a felony, or pleaded guilty to a felony, or been convicted of a misdemeanor resulting in imprisonment or a fine? Yes No If yes, please explain _____

II. PERSONAL REFERENCES

Name	Telephone Number	Years Known

III. SPIRITUAL PREPARATION

Do you have personal assurance that you are a born-again Christian? Yes No

Check services that you regularly attend: Sunday School Sunday Morning Worship
 Sunday Evening Worship Mid-week Evening Worship

What is your denominational preference? _____

What church do you attend? _____

Church Address _____
 Pastor's Name _____
 Are you a member? Yes No If yes, how long? _____
 What areas of ministry are you currently serving? _____

IV. EDUCATION

	Name & Address	Major	Minor	Date Graduated	Degree
High School					
College					
College					

V. EMPLOYMENT HISTORY – List the last 10 years of experience beginning with the most recent.

Dates (Month & Year)	Name & Address of Employer	Job Title	Major Duties	Reason For Leaving

NCA Statement of Faith

- ◆ We believe in the verbal inspiration and authority of the Scriptures. We believe the Bible reveals God, the fall of man, the way of salvation and God's plan and purpose in the ages.
- ◆ We believe in God the Father, God the Son, and God the Holy Spirit.
- ◆ We believe in the Deity and Virgin birth of Jesus Christ.
- ◆ We believe that salvation is "by grace" plus nothing and minus nothing.
- ◆ We believe men are justified by faith alone and are accounted righteous before God, only through the merit of our Lord and Saviour Jesus Christ.
- ◆ We believe in the visible, personal and pre-millennial return of Jesus Christ.
- ◆ We believe in the everlasting conscious blessedness of the saved and the everlasting conscious punishment of the lost.

Standards of Conduct

Members of the staff of Northside Baptist Church and Northside Christian Academy are in a unique position of leadership which requires us to set a strong example both on and off-duty. Therefore, members of our staff are required to observe the following general guidelines while in the employee of our ministry. The use of tobacco products, alcohol and recreational drugs is strictly prohibited. Unbiblical physical or sexual contact will not be tolerated. All employee relationships with students and with each other are to remain professional and Christ-like. All employees are to dress in a manner that encompasses modesty, propriety and Christian identity. We ask that our employees not participate in dancing which lends to over familiarization with members of the opposite gender. Any other activities that would be considered by the Scriptures as sinful should be avoided. If you have a question about the propriety, please ask. Immorality, insubordination and unethical behavior will not be tolerated and offenders are subject to immediate dismissal. NBC/NCA will tolerate no form of sexual or racial harassment.

Mission Statement

The mission of Northside Christian Academy is to partner with Christian families to provide a Christ-centered, Biblically based education in pursuit of excellence.

Vision Statement

The vision of Northside Christian Academy is to produce students who will be life-long learners who actively pursue Christ-likeness as they serve and lead in their homes, careers, churches, and communities.

Signature

Date

**AUTHORIZATION FOR CRIMINAL/COURT RECORDS CHECK
RELEASE AUTHORIZATION**

- 1 In connection with my application for placement, I understand that an investigative report will be requested that will include information as to my character, work habits, performance, and experience, along with reasons for disciplinary action or termination or past employment. I understand that as directed by policy and consistent with the position described, you may be requesting information from public and private sources about my criminal record, driving record, education, and previous employment.
- 2 The fact that applicants have a criminal record will not be an automatic bar to employment or work as a volunteer. Factors such as age at the time of the criminal offense, seriousness and nature of the violation, time elapsed and subsequent rehabilitation will be taken into account.
- 3 I acknowledge that a telephonic facsimile (fax) or photographic copy shall be as valid as the original. This release is valid for most federal, state, and county agencies.
- 4 I hereby authorize, without reservation, any law enforcement agency, court, institution, information service bureau, school, employer, or other organization or person contacted by the employer or its agent to furnish the information described in the attached request.
- 5 Furthermore, I, the undersigned, do, for myself, my heirs, executors and administrators, hereby remise, release and forever discharge and agree to indemnify Northside Baptist Church/Christian Academy and each of their officers, directors, employees and agents harmless from and against any and all causes of actions, suits, liabilities, costs, debts, and sums of money, claims and demands whatsoever, and any and all related attorneys' fees, court costs, and other expenses resulting from the investigation of my background in connection with my application to become an employee or volunteer.

PLEASE COMPLETE THE FOLLOWING

Signature

Today's Date

Please print your full name

The following information is required by law enforcement agencies and other entities for positive identification purposes when checking records. It is confidential and will not be used for any other purpose.

Please print other last names you have used

Home Address

City

State

Zip

Social Security #

Phone Number

Date of Birth

Driver's License #

Name as it appears on license

State issuing license