

**Northside Christian Academy  
333 Jeremiah Boulevard  
Charlotte, NC 28262  
Finance Office: 704-596-3365  
2019-2020 TUITION CONTRACT**

TUITION & FEES	
Elementary Grades K-5	\$8,000
Middle School Grades 6-8	\$8,500
High School Grades 9-12	\$9,500
Enrollment Fee	\$300
New Student Testing Fee	\$120

EXTRA CURRICULAR FEES	
Fine Arts Performance (School Play)	\$75
Football	\$200
Cheerleading	\$75
Middle School & JV Sports (exception: Football & Cheerleading)	\$75
Varsity Sports (exception: Football & Cheerleading)	\$100
Required 8th Grade Trip to Camp Thunderbird	\$115 Approx.
Required 11th Grade Trip to Washington, DC	\$600 Approx.
Required 12th Grade Trip-TBA	\$1,100 Approx.
Private Music Lessons	Contact the Fine Arts Department
ILC and Knights Ahead programs	Contact the Elementary Office
Private Tutoring	Contact School Offices

**Northside Baptist Church Member Discount:** Northside Christian Academy, a ministry of Northside Baptist Church, shares facilities provided by tithes and offerings of past and present church members. Therefore, a tuition only discount of \$600 per family is available to NCA parents/legal guardians who are active members of Northside Baptist Church as of April 1, 2019. To be considered an active member, you must attend regularly, tithe consistently, and serve in a ministry. Your yearly tithe must equal or exceed the discount. Please contact the Business Administrator's office at (704) 596-4856 for more information.

**I/we are active members of Northside Baptist Church and meet the requirements listed above.  
Yes \_\_\_ No \_\_\_ (If left unchecked we assume family is ineligible for discount)**

Financial responsibility is a key factor in maintaining a quality Christian school. Your cooperation enables NCA to maintain a positive Christian testimony by having necessary funds to meet our financial obligations in a timely manner. NCA hires staff and budgets for school related expenses based on projected enrollment. Space is reserved for students when the application process is completed. By signing this contract, parent(s) indicates intention for student(s) to attend Northside Christian Academy for the full academic school year.

School enrollment fee of \$300 is non-refundable except for non-acceptance by the Academy, wherein \$100 is withheld and the remainder refunded. Testing Fees for new students are non-refundable.

**Withdrawal Fees & Procedure:** Fee: \$1,000 per child or \$1,500 per family

Prior to the start of the 2019-20 school year, parents may withdraw re-enrolled students by June 15, 2019 (or two weeks following acceptance for new students) and cancel their Tuition Contract without penalty. Enrollment and testing fees will not be refunded. **For International Students - please refer to withdrawal information on the 2019-20 NCA International Rates and Financial Policy.**

All student withdrawals (new or returning students), prior to the start of school or during the school year, must be submitted in writing to Denise Nolen in the NCA Tuition Office, 333 Jeremiah Boulevard, Charlotte, NC 28262 and a copy provided to the grade level principal's office.

Withdrawal forms are available from the Tuition Office and should include student's name, grade, last day attending, reason for withdrawal, and signature of one or both parents/legal guardians. For student withdrawals during the school year, tuition is prorated for the number of days enrolled, plus a \$1000 per student or \$1500 per family withdrawal fee. Trip fees are not prorated or refunded. School records and report cards are released when all financial obligations are met. Refund for any overpayment is processed within two weeks of withdrawal. **For International Students - please refer to withdrawal information on the 2019-20 NCA International Rates and Financial Policy.**

**K5-12 Sibling Discount:** The sibling discount will be applied for subsequent children after the first child.

2nd Child: \$300, 3rd Child: \$500, 4th Child: \$700

**NCA Referral Credit:** The referring family must be noted on the new student's application, and the family must enroll and complete one semester. A \$500 credit will be applied at the end of the first fully completed semester.

**Variable Tuition:** NCA has a limited amount of need-based financial assistance. FACTS Management Co., located in Lincoln, Nebraska, assists NCA in assessing financial need and administering our financial assistance program. The financial assistance process requires detailed financial information, including a copy of **BOTH CUSTODY HOLDER'S** 2017 federal tax return and 2018 W-2 forms. *To apply, re-enrollment for 2019-20 must be complete, the FACTS application must be completed by the parent who signs the NCA contract, and all tuition and fee accounts with NCA must be current.* Financial assistance applications for returning students must be completed between February 01, 2019 and February 28, 2019. New students are welcome to apply, although re-enrolled students will have first priority. Awards are FINALIZED by May 31, 2019. To apply, please go to [www.factstuitionaid.com](http://www.factstuitionaid.com). Application for financial assistance is required yearly.

**Your Tuition Solution:** Your Tuition Solution is the education loan families have turned to at over 2,400 private K-12 schools nationwide. Schools choose Your Tuition Solution to provide a full range of convenient and flexible payment options for their families. YTS provides: Fixed Rates as low as 3.99% apr; Terms to 84 months; Loan Amounts to \$40,000; No prepayment penalty. To apply go to [www.yourtutionsolution.com](http://www.yourtutionsolution.com).

**North Carolina Opportunity Scholarship:** North Carolina Opportunity Scholarship is for NC students that attended public school the spring of the year applying for. To apply go to [www.ncseaa.edu](http://www.ncseaa.edu). Adjustments are made to accounts after NCA receives award verification. Tuition not covered by the scholarship will be the responsibility of the student's family, this includes past tuition if funds are not received from the North Carolina Opportunity Scholarship.

**Children's Scholarship Fund:** CSF is a private organization offering need-based scholarships. CSF parents must choose one of NCA's four payment options. Monthly draft contract adjustments are made after CSF provides NCA with award verification, usually in June. Parents must contact CSF directly to apply or reapply each year. CSF may be reached by phone at 704-973-4534, 704-973-4934, or by email at [www.csfcharlotte.org](http://www.csfcharlotte.org). Tuition not covered by the scholarship will be the responsibility of the student's family, this includes past tuition if funds are not received from the Children's Scholarship Fund.

**Items Included in Tuition**

- Resource Fees
- Curriculum Fees (see exceptions below)
- Technology Fees
- Field Trips (see exceptions below)
- Senior High Trip to Camp Windy Gap

**Items Not Included in Tuition**

- Eighth Grade Trip to Camp Thunderbird
- Junior Trip to Washington D.C.
- Senior Trip (TBA)
- Sport Fees
- Fine Arts Performance Fee (School Play)
- Private Music Lessons
- Private Tutoring
- I.L.C. Program
- Knights Ahead Program
- Lunch Cost
- Uniforms
- Before and After School Care

**Additional Information:**

- Late charges are assessed for past due accounts.
- Withdrawal policy is followed as stated in Tuition Rates & Fees At A Glance, Tuition Contract and Parent-Student Handbook.
- Costs of MS and HS field trips and out-of-town trips (exception: Windy Gap) are not included in tuition.
- Senior and college trip dates and costs to be announced at a later date.
- Private music lessons are available. Please contact the Fine Arts Department Director for information.
- Charges for Kid Zone will apply if utilized, even if the separate application for Kid Zone is not signed.
- Some high school courses require an additional class or lab fee.
- Athletic participation fees are required for middle school, junior varsity, and varsity sports participants. Proof of insurance and a current sports physical on file is required.
- Students must be re-enrolled to participate in 2019-20 summer sports tryouts or any summer athletic program.
- **Account Status:** As part of Northside Christian Academy's continual efforts to teach our students responsibility and good stewardship, students may not re-enroll or receive report cards or transcripts if a student's account is in arrears, including any unpaid library fees, lost books, damage fees, or lunch fees. This policy is set forth in the Parent-Student Handbook.
- Returned payments incur a \$30 NSF fee.

**PAYMENT OPTIONS:** Students may attend NCA when an annual payment is made, or when the auto draft payment plan set up is completed and any required up-front money is paid. **Prior to the first day of school in August, one monthly payment must be made if a FACTS draft did not start in July.** The second payment will be due by FACTS draft in August. School tuition (not fees) is pro-rated for students who begin after September 1, 2019.

**Transfer students enrolling after February 1<sup>st</sup> make full payment for the remaining year's tuition/fees. All three payment options (annual, monthly, semester) will be available for the next school year.** Payment options are one choice per family, not per student. You may also satisfy your child's tuition obligation through **Your Tuition Solution ([www.yourtutionsolution.com](http://www.yourtutionsolution.com))**. The details of this program are available upon request in our Admissions Office.

NCA reserves the right to terminate, amend, or not renew a student's enrollment contract if the school concludes that the actions of a student, parent, or guardian interferes with the school's accomplishment of its spiritual, educational, or financial responsibilities.

**Please check payment option below: (2019-2020 K5 through 12<sup>th</sup> grade tuition and fees):**

\_\_\_\_\_ **Annual:** Single payment to the Academy for family's entire year's tuition is due by **July 15, 2019**, with a full payment discount of \$350. **Annual Plan families paying after July 15, 2019, forfeit the full payment discount.** Discount does not apply to enrollment or fees. Annual payers whose tuition is not paid by July 15, 2019, must set up a draft through FACTS Management. If a July payment option is no longer available, you must pay the July payment by check or cash. Checks may either be dropped off or mailed to the NCA Tuition Office, located in the Elementary Office. Parent accounting statements may be accessed at any time via internet using their Parentsweb account.

\_\_\_\_\_ **Semester:** (July 15th & December 1st) Semester payments to the Academy for family's entire semester's tuition is due July 15, 2019, and December 1, 2019, with a semester payment discount of \$150 per semester. **Semester Plan families paying after July 15, 2019, forfeit the semester payment discount.** Discount does not apply to enrollment fees. Semester payers whose tuition is not paid by July 15, 2019, must set up a draft through FACTS Management. If a July payment option is no longer available, you must pay the July payment by check or cash. Checks may either be dropped off or mailed to the NCA Tuition Office, located in the Elementary Office. Parent accounting statements may be accessed at any time via internet using their Parentsweb account. **Draft option is available but does not qualify for discount.**

\_\_\_\_\_ **10 Month:** (July 2019 - April 2020) \*Monthly and Semi-monthly payment options available upon account set-up.

\_\_\_\_\_ **12 Month:** (May 2019 - April 2020) \*Monthly and Semi-monthly payment options available upon account set-up.

For a minimal \$50 yearly administration fee, the FACTS Payment Options spread tuition payments over two semesters (July & December), ten months (July 2019 - April 2020), or twelve months (May 2019 - April 2020). Families authorize automatic withdrawals from a checking or savings account to FACTS. FACTS yearly administration fees are drafted from your bank account. NCA and FACTS have no knowledge of bank account balances at any time. **A credit card fee of 2.85% is charged to the account when using a credit card for payment. No additional charge is assessed when using a checking or savings account for payment.**

**All monthly payments must be made thru FACTS Management and be completed by April 2020.**

First-time families using FACTS are given instructions for completing an online Automatic Tuition Agreement through a link to FACTS secure website. For new students, drafts must be set up before the enrollment process is complete.

For consecutive years using FACTS, NCA's Tuition Office electronically re-enrolls parents with FACTS at the new tuition rates. If banking information changes, please provide NCA's Tuition Office with a voided check from the new account. You will receive confirmation of your re-enrollment in FACTS.

FACTS assesses a \$30 NSF fee for returned payments. NSF fees will be drafted by FACTS within 5 days of a return, and missed tuition payments will reattempt on the next available payment date. **If two consecutive payments to FACTS are missed or delayed, remaining year's tuition is required within ten days or the student will be asked to withdraw from NCA.**

**PEACE OF MIND TUITION PROTECTION PROGRAM:** This voluntary plan is available to FACTS families for a minimal, non-refundable annual fee per agreement. The Peace of Mind program is designed to assist families should the person paying tuition, or that person's spouse, die during the school year. For further information, please contact FACTS at 800-624-7092. There are age and pre-existing medical condition limitations.

**DELINQUENT ACCOUNTS:** In the event you become delinquent, we have the right to turn your account over to a collection agency. If this happens, you are responsible for reasonable collection fees.

I agree to make payments for 2019-20 in accordance with the payment option chosen above. I have read and will comply with the 2019-20 Financial Policy with regard to withdrawal, discount eligibility, and penalties for delinquent tuition. I understand that cancellation of this contract must be submitted in writing by June 15, 2019 (or two week following acceptance for new students) to avoid a \$1000 per student or \$1500 per family withdrawal penalty, and that school records and report cards will not be released until all school financial obligations are met.

_____	_____
Parent or Guardian 1	Date
_____	_____
Parent or Guardian 2	Date

- Completed and signed Family Covenant, Tuition Contract and enrollment fee is required for returning students.
- Contact the NCA Admissions Office at (704) 599-9015 for requirements to begin enrollment process for new students.